

# Social Science Plagiarism Policy

## Definition/Examples of Plagiarism and Cheating

- Passing off someone else's work as your own
- Taking credit for something that is not your work
- Not citing sources when using direct language from someone else's work (includes website information)
- Paraphrasing (rewording in your own words) information without citing a source
- Exchanging class information with other students, such as copying homework
- Putting your name on group work that you did not participate in
- Cutting and pasting or copying
- Writing on hands, cheat sheets, etc. during exams
- Communicating with others (verbally or non-verbally) during a test
- Taking pictures of another student's work without teacher permission
- Allowing someone to copy or look at your work

## How to Avoid Plagiarism

- Always do your own work, never copy or submit other's work
- Always cite your sources, even when paraphrasing information and include quotation marks for any direct quotes
- Do not ask to take pictures of someone's work if you were absent; speak to the teacher about what you missed

## Consequences

**1<sup>st</sup> Offense:** Those involved will redo the assignment for 50% credit. There will be a drop in citizenship grade for the progress report.

**2<sup>nd</sup> Offense:** Those involved will receive no credit on the assignment. A student-parent-teacher conference may be held at teacher discretion. Citizenship grade may be dropped permanently for the semester.