

Ricardo Jean Cooke, Ed.D.

1317 Old Janal Ranch Road • Chula Vista, CA 91915 • (619) 204-1656 • ricardo.cooke@gmail.com
Twitter: @RicardoCooke1 • Blog: soundtrackstheeducatorsmixtape.blogspot.com/.

ADMINISTRATIVE EXPERIENCES

2007 – Current **Assistant Principal:** *Sequoia High School* (Redwood City, CA), *Steele Canyon High School* (Spring Valley, CA), *San Ysidro High School* (San Diego, CA) and *National City Middle School* (National City, CA)

Leadership: *Focus on shared vision and system analyses.* Summer school principal and principal designee; Lead writer and Co-Coordinator for WASC Accreditation; Site Leadership Team Member; Faculty Advisory Committee Liaison; Task Force Leader; Literacy Team.

Instruction: *Focus on teacher collaboration and PLC alignment.* Created master schedule; AVID Coordinator and Administrative Liaison; Co-Coordinated the AVID National Demonstration Certificate process; Instructional Rounds with teachers and Teaching Demonstration Days; PLC Administrative liaison for for English, Social Studies, VAPA, SpEd and ELD; Edcamp 619 Organizer.

Culture: *Focus on an inclusive school environment.* Coordinated various staff and recognition recognition ceremonies; Led staff team building exercises; Facilitated motivational assemblies; Administrator for Safe School Ambassadors program; Conducted school climate surveys.

Data: Organized data gallery walks to discuss climate survey and achievement data; Used various student achievement data to discuss equity and achievement gaps; Utilize district and state dashboards to monitor school data and state data.

Technology: Organized *Tech It Out*; Member of Tech Task Force; Conducted technology workshops for staff with BLS; Proficient in Google School Apps; Updated school website.

Safety: Safety Coordinator responsible for coordinating drills for staff and students and collaborating with community agencies and district personnel.

Intervention: Incomplete Grade Pilot Co-Coordinator; APEX Credit Recovery Coordinator; Summer School and Intersession Coordinator.

Athletics: Served as Athletic Director; Oversaw athletic program including creating a coaches and community member handbook; created an intramural sports program; Created all sports award ceremonies;

Counseling: Administrative liaison; Implemented aspects of the ASCA model; Organized a Guidance Advisory Council; Co-Coordinator for various college nights. Expanded intervention services to include peer mentoring, outside agencies, and groups. Facilitated opportunities for counselors to present material in classrooms.

- Equity:** Facilitated the shift to open access for all AP classes. Presented workshops on cultural competence. Facilitated student focus groups on equity and presented to staff.
- Branding:** Created a branding guideline for staff; Managed the distribution of school information packet; Used twitter to advertise school events.
- Community:** Parent Center Presentations; Organized several community fundraisers (each earned \$20,000 +). AVID College Nights; Magkaisa Conference Co-Coordinator; Back to School Coordinator; LGBT training to promote inclusiveness.
- CTE:** Promoted the Medical and Digital Media Pathways; Organized Career Presentations.
- ELD:** Administrative liaison; Created ELD Cafe where ELD students practiced English with staff members; Created data reports to update progress on ELD achievement; Presented the ELD Common Core Framework to the principals.
- SpEd:** Administrative liaison; Created support group for students; created positive behavior system for SDC classes; Created modified schedule to support students.
- Testing:** Coordinator for AP Testing, EOC Exams, SBAC, CAHSEE, CELDT and STAR. Trained staff, motivated students and informed community.
- Personnel:** Assist with hiring of staff; Conduct certificated and classified evaluations.
- Finance:** Managed various budgets including AVID, athletics, and intervention programs.
- Discipline:** Implemented restorative practices model; Utilized SSTs to support students with additional resources and accommodations; peer mentoring program.
- Coaching:** Administrative representative for Peer Assistance Review Team; BTSA Advisor; Aspiring Administrator Academy Mentor; Administrative mentor for various university administration programs; Attended Elena Aguilar’s “Art of Coaching” workshop.

TEACHING EXPERIENCE

- 2014 – Present **San Diego State University** (San Diego, CA)
- Taught Counseling and School Psychology Course 769 (*The Achievement Gap – Leadership, Advocacy and Systemic Change*).
 - Facilitated discussion on the use of data to address equity concerns at the school site.
 - Guided student data project presentations.
 - Connected learning outcomes with the American School Counselor Association (ASCA) framework.
- 2014 – Present **Advancement Via Individual Determination (AVID) Workshop Facilitator and Writer** (San Diego, CA)
- Co-Facilitator for the Leadership for Implementation Workshop (Summer Institute).
 - Taught participants (administrators and coordinators) how to advocate for the AVID

program at their schools as well as provide an overview of responsibilities and AVID strategies.

- Created the *Sustaining and Maintaining Leadership Teams Via the AVID Coaching Domains* workshop. Provided leaders with a framework for supporting AVID strategies at the school site.

1997 – 2007 **Bonita Vista High School** (San Diego, CA) and **Capuchino High School** (San Bruno, CA)

- Facilitated discussion of literature and composition for English classes.
- Taught Writing Skills, Literary Analysis, and Communication Skills.
- Taught in the International Baccalaureate Program (English HL).
- Taught college preparatory skills for the AVID Program.
- Used SDAIE and CLAD strategies to support EL students.
- Created a cultural diversity course with an emphasis on community service.
- Varsity Head Basketball and Tennis Coach.

PROFESSIONAL ASSOCIATIONS, PRESENTATIONS AND COMMUNITY INVOLVEMENT

2017	<i>Mixed, Not Mixed Up</i> (Magkaisa Conference)
2017	<i>Innovating within the Box: Student Voices</i> (Achievement Gap Task Force Presentation)
2017	<i>Cultural Competence</i> (Sweetwater Union High School District Professional Development Presentation)
2016	Magkaisa Co-Coordinator (Sweetwater Union High School District)
2016	<i>School To Prison Pipeline</i> (Counselor presentation, Sweetwater Union High School District)
2016	EdCamp 619 (Sweetwater Union High School District)
2015 – 2016	Tech It Out! Co-Coordinator (Sweetwater Union High School District)
2015	ELA/ELD Framework Presentation (Principals, Sweetwater Union High School District)
2013 – Current	Member of California Association of School Counselors (CASC)
2009 – Current	Member of the Association for Supervision and Curriculum Development (ASCD)
2006 – 2011	Board of Directors, Center for Youth of San Mateo County
2008 – 2011	Sports Booster Outreach Coordinator for Fundraising and Special Events

HONORS AND ACCOMPLISHMENTS

2013 – 2015	Barbara Jackson Scholar, SDSU and AERA (American Educational Research Association)
2007	Behring Fellow Scholar, Principal Leadership Institute (University of California, Berkeley)
2003	Fulbright Teacher Exchange Participant (Scotland)
2002	Published in <i>Education Digest</i> (“Reducing the Latino Achievement Gap”)
2000	Top Ten, Salute to Teachers (Cox Cable, San Diego)
2000	Teacher of the Year (Sweetwater Union High School District, San Diego)
1996	Rackham Merit Fellowship for Graduate Study (University of Michigan)

EDUCATION

2012 – 2015	Doctorate of Education, San Diego State University <i>Educational Leadership Program Program Focus:</i> To develop leaders who understand the inherent complexities of educational systems, recognize and analyze critical problems of practice, and apply relevant research and scholarship to formulate responses appropriate to specific contexts. <i>Dissertation Title:</i> “Distributed Leadership and the Concept of Team: Perceptions of the Assistant Principal.”
-------------	--

- 2006 - 2007 **Master of Arts with Administrative Credential, University of California, Berkeley**
Principal Leadership Institute Program Focus: Exposure to a wide variety of school reform models, leadership styles and education policies to promote equity and access for all students in an urban environment.
Leadership Action Research Project: “Using Interdisciplinary Teaching Teams to Raise Academic Achievement in African-American Students.”
- 1996 - 1997 **Master of Arts with Teaching Certification, University of Michigan, Ann Arbor**
Subject Area: English with an authorization to teach Social Studies
- 1993 - 1996 **Bachelor of Arts, English with a specialization in Education, University of California, Los Angeles**
Cum Laude

REFERENCES

Juan Gonzalez, Principal, National City Middle School, (619) 336-2600
Laura Marugg, Teacher, National City Middle School, (619) 336-2600
Trish Hatch, Former SDSU Counseling Program Director, (619) 876-9538
Hector Espinoza, Principal, San Ysidro High School, (619) 710-2300
John Patel, Teacher (BTSA Provider), Sweetwater Union High School District, (619) 981-0887
Kathleen Monegan, Teacher (Math), San Ysidro High School, (619) 710-2300
Janice Jentz, Former Student, Bonita Vista High School, (619) 370-9710

VISUAL PORTFOLIO

The following QR code provides a link that captures visual highlights from my résumé.
It can also be reached at <https://pathbrite.com/ricardocooke/oIXY>

